FARM WISCONSIN
DISCOVERY CENTER

We are so excited to host your group! Please take a few minutes to look over the Frequently Asked Questions. If you don't see your question, please email us at events@farmwisconsin.org

Do we have to rent the meeting room for the full day? No, The Conference Center at Farm Wisconsin provides Full Day and Half Day Meeting packages.

What is the capacity of the Conference Center? Event capacity at Farm Wisconsin will depend on factors such as seating layout, A/V, buffet and bar set up. Our events team will help determine which space is best for your event.

What is your cancellation policy? Notification of cancellation of an Event must be given, in writing, at least 30 days prior to the scheduled date of the Event. The deposit is non-refundable. Renters will be billed for the remaining 50% of the anticipated fees if a cancellation is not received 30 days prior to the scheduled date of the Event.

When do you need the final guaranteed head count? Farm Wisconsin requests to have final head count in ten (10) days prior to event.

Can we bring outside food? To comply with Manitowoc County Board of Health food handling regulations, the Wisconsin Café is the exclusive provider of all food and beverages served in banquet facilities during your contracted event times.

Can we bring a cake? Cakes, cupcakes or desserts are allowed from a licensed facility (local bakery or grocery store).

Can we bring our own beverages (alcoholic or non-alcoholic)? To comply with Manitowoc County Board of Health food handling regulations, the Wisconsin Café is the exclusive provider of all food and beverages served in banquet facilities during your contracted event times.

What type of audio and visual system do you have? Farm Wisconsin Conference Center has 3 85" TVs to hook up via HDMI. Customers are responsible for providing the laptop. Also available are wireless microphones.

Do you have high speed or wireless internet access? Farm Wisconsin has free WIFI available throughout the facility.

Can I bring decorations? Yes. The center prohibits confetti, glitter, nails in the walls, or damage to walls.

Can we Tour Farm Wisconsin Discovery Center? Farm Wisconsin is an agriculture tourist destination. With over 10,000 square feet of interactive exhibits and a birthing barn! With a facility rental, we offer touring availability for your guests at a discount rate.

Where should my guest park and enter the building? Guests can park in the East parking lot which faces the Conference Center. Guests can then enter the building via the Conference Center doors.

Is there a separate entrance for guests? Yes! Guests can then enter the building via the Conference Center doors.

Do you have a place where my guests can put their coats? Yes, we have a coat room.

Are there bathrooms near the Conference Center? Yes, they are right outside the Conference Center doors.

When will our invoice be sent? Your invoice will be sent 1-2 business days after the event.

Can my guest shop in the Farmhouse Store? Yes, the store is open from 9am - 4pm.